G. R. S. IX-5]

Previous references.
114-07 Sgl 1-4
164-07 Sgl 1-4
172-07 Sgl 1-2
109-10-Sgl 1,3-7
203-08 Sgl 1-2
197-07 Sgl 1-4
Later references. —4

1912.3 (San 7)

File No. 17-12

Serial Nos. 1

P 50E

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1

Part B for pkg 12

SUBJECT.

Draft rules relating to the Constitution & functions of the D.C. & San. Bd.

In order. Vide Routine note put up in San 7 file 17.8 07 07 Sgl 1-4

PSN 8.5.17

W D 88—GPB—50,000—24-7-16

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G.R.S. 11] 1912-13

GENERAL AND REVENUE SECRETARIAT.

(Sanitary)

NOTES.

File No. 17-12

FILE HEADING.

Duties and powers of the Central and District Sanitary Boa

From

The Sanitary Commissioner

No. 219 Dated 15.7.12 Received 16.7.12

Diary No. 382	Enclos.	Spare Copies.	Serial No. 1

BRIEF ABSTRACT OF LETTER.

Submits draft rules relating to the constitution and functions of the District and Central Sanitary Boards.

NOTES AND ORDERS.

The formation of a Central Sanitary Board for the State and the District Sanitary Board for each District was sanctioned in Govt. Proc. No 1378-92 (San 93-06) dated August 1907. The duty of the Central Sanitary Board is to consider all sanitary schemes involving a

NOTES—First Sheet.

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expenditure of over Rs 1000/- and advise Govt. as to their desirability. The duty of the District Sanitary Board is to advise Municipalities and Districts Boards in regard to all schemes for sanitary improvement which may be under the consideration of such Boards.

2 The Sanitary Commr was requested in para 9 of Govt. proc. No 1378-92 dated the 10 August 1893-96 to submit proposals after consultation with the Municipal & District Boards in the matter of ~~and the Central and District Sanitary Boards~~ the delegation of additional duties and powers to the Central and District Sanitary Boards.

3 From the copies of the proceedings of the District Boards ~~proceedings~~ received from the Sanitary Commr it is observed that the presidents of the District Boards of Bangalore, Mysore and Chitaldroog are of opinion that the 2 non-official members required to be on the ~~said~~ Sanitary Board be nominated by the president of the District Board from among the non-official members of that body and that the Sanitary Board should act as an advisory body to the District Board on all Sanitary matters and that the funds annually allotted from the District funds for Conservancy and Sanitary purposes be spent by the Dist

NOTE—Contn. sheet.

GPB—65,000—17-6-12.

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Board in consultation with the District Sanitary Board. The presidents of Hassan & Kadur Dists are of opinion that the District Sanitary Board after its formation should be a purely advisory body. The Shimoga Dist Board is of opinion that estimates relating to Sanitary works costing more than Rs 1000 and approved by the District Board should be referred to the District Sanitary Board for their advice and that in cases of epidemics the Sanitary Board should control all schemes and expenditure involved thereon. No definite opinion is given by the Tumkur District Board. The District Boards of Kolar & Chitaldrug have framed draft Bye-laws for the working of the District Sanitary Board. The resolutions of the District Board Kolar is appended to the letter under disposal.

4 Rules prescribed by the Sanitary Commissioner regarding the status of the officers and subordinates of the Public Health department have been approved of by Govt. (vide G.O. No. 3447-57 dated 8.11.11) San 150-10-2

Central Sanitary Board.

5. In the Head in Scheme order No. 1378-92 San 93-06 dated 10th August 07, it is stated that all

NOTE—Contn. sheet.

General and Revenue Secretariat.

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	L.B. Regulations. The District Boards have power to sanction estimates of works each costing not more than Rs. 500/- subject to Budget provision. Works costing over Rs. 500/ require the previous sanction of Govt.
	If rule 7 be passed then the L.B. Rules will have to be amended (vide also paras 26 to 30 of Mr. Balasundaram Iyer's note in Sanitary file No. 201 of 07, pages 10 & 11)
	7. The term of office of non-official members and the number of meetings to be convened in a year have not been stated in the rules.
	8. In rule 23 the words "Sanitary Board" have to be inserted in Fields' ~~will have to~~ may if approved.
	9. Rule 12 may if approved, be inserted after the words "Sanitary Board" in rule 5.
	10. In rule 9, it is stated that Sanitary Boards may make proposals as to any modification which it considers desirable from a Sanitary point of view on estimates which have been sanctioned by the Municipal Board or by the Chief Engineer or by Govt. It is a matter for consideration whether the rule may stand as it is.
	11. In rule 3 it is stated that the two non-official members will be nominated by the Governor. It is a point for consideration whether the
Not necessary	

NOTE—Contn. sheet.

GPB—65,000—17-6-12.

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Non-official members may not be elected by the Boards from among their own body instead of being nominated by the Govt.

Submitted for orders with reference

4/1/46

22.7.12 12. In the order of Govt dt 10th Aug 1907, creating the Health Dept, Govt sanctioned the formation of a Central Sanitary Board + Dt Sanitary Boards & each Dt " for the purpose of advising on all schemes for sanitary improvement. The Sanitary Comr was thereon requested to submit proposals regarding the delegation of addl duties + powers to these boards. The Sanitary Comr has now accordingly submitted certain draft rules regarding the Constitution + powers of these Sanitary Boards

13 The main features of the scheme may be summarised thus

(1) They are to be only consultative + advisory bodies

(2) All sanitary works costing 1000 Rs + less, whether rural or urban should be submitted to the Dt Sanitary Boards for opinion; estimate from 1000 A

NOTE—Contn. sheet.

GPB—65,000—17-8-12.

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to 5000 Rs are to be scrutinised by the Sanitary Engineer, while propets. above 5000 Rs are to be referred to the Central Sanitary Board.

(3) The Dt Sanitary Boards are to have power to revise the estimates submitted to them if alterations or suggestions made by the Sanitary Board are not accepted by the local bodies concerned the matter has to be submitted to Govt for orders.

14. As regards the first point, most of the Dt Boards are of opinion that the Dt Sanitary Boards should be advisory bodies only. This proposal will meet with no difficulty in actual working.

15. The second point ~~which is agreed to by many of the Dt Boards~~, regarding schemes estimates of 1000 rupees being submitted to the Dt Sanitary Boards, is also agreed to by many of the Boards. The idea of estimates for Rs amounts above 1000 Rs & up to 5000 Rs being scrutinised by the Sanitary Engineer is not supported by the Govt order dt 16th Aug 1907 under which all schemes

NOTE—Contn. sheet.

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for an expenditure over 1000 Rs should be submitted to the Central Sanitary Board. This is a point which requires definite orders. At present the Central Sanitary Board is scrutinising proposals only above 5000 Rs.

16 Regd the third point, ~~relates to~~ it is a question for consideration whether in every case the local body is unable to accept the suggestions of the Dt Sanitary Board, perhaps on financial grounds, the matter must be referred to Govt. There seems to be no harm in retaining the provision, as such cases must be very perhaps rare

17 A few suggestions may be offered about the draft rules in detail.

Dt Sanitary Boards

2 Rule 3? As the term of the two non official members has not been defined in the draft rules, a sentence is added to the effect that they should hold their seats on the Sanit Board, so long as they continue to be members of the Mul or Local Boards as the case may be.

Rule 6. may be omitted. It has nothing to do with the powers of the

NOTE—Contn. sheet.

GPB—65,000—17-6-12.

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9

G. R. S. 12]

General and Revenue Secretariat.

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Dt Sanitary Board as such.

Rule 7. may be slightly recast, as noted in the draft. As it stands, it seems to imply that once an estimate below 1000 Rs is approved by the Sanit Board no further sanction is necessary. But under rule 138 of L B rules, all estimates above 500 Rs should receive the previous sanction of Govt.

(8) Rule 9. States that even after an estimate has been sanctioned by the proper Authority + put into execution, the Board has power to make proposals as to any modifications. How these proposals are to be dealt with, is not stated. This may be supplied, as noted in the draft.

Central Sanitary Board.

These rules may be adopted.

In Rule 23, the words 'or the Kolar Gold Fields Sanitary Board' may be inserted after the word "~~Local~~ Trust Board".

(9) In other respects the rules seem suitable + may be approved.

Sec'y 7-8-12

(10) Have Dist Sanitary Boards been

NOTE—Contn. sheet.

GPE—65,000—17-C-12.

G. R. S. 12]

General and Revenue Secretariat.

Sanitation File No. 17 of 1912-13

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Serial No.

formed already in any of the Districts? If so in what Districts? Please note with reference to file concerning the formation of the Boards

23
3/9

SA
3/9/12

3/9/12

Submitted

21. The formation of the District Sanitary Boards for each district was sanctioned in Govt. proc. No. 1378+92 dated the 10th August 1907 (vide para 3, cl 9 of the order) Sanitation 93-06-8

22. In the Chitaldrug district a preliminary meeting, with only 3 official members, was held on the 27th February 1908 to draft the necessary rules and bye-laws for the conduct of business by the District Sanitary Board. But no actual business has yet been transacted (vide letter No. 264 dated 29th Dec 1911 from the President of the District Board, Chitaldrug District)

23. For the districts of +Kolar, *Shimoga & θChitaldrug, the appointment of the non-official members for the District Sanitary Boards has been approved of by Govt.

24. No meetings of the Boards have been held up to date, as the resolutions have not been received in this office.

probable

5.9.12

SA (18)

6/9/12 SA

Sec'y

0

Sanitation file No. 203-7 Z1

S1

+ No 6262-3 dated 24.1.11 X1
Sanitation 197-07

*. 46-30- dated 24.11.08 W
Sanitation 74-08

θ 7883-4 dated 10.2.08 Y1
Sanitation 114-07-4

NOTE—Contn. sheet.

GPE—65,000—17-6-12.

Serial No.

25. The ans. Secy is requested to bring this up in person. I wish to discuss the draft rules with him.

26/9/12

26. 9. 12

26. The draft rules were discussed by the Secy. on the 29th with the Senior Surgeon personally. The ~~o~~ H. was, I think, agreed that the money limit provided in Rule 5 proviso of the Dt Sy Boards Rules may be raised from Rs 50 to Rs 100.

27. The draft rules with the alteration suggested in my previous note may perhaps be approved.

Secy)

30. 9. 12

28. Please put up a revised draft of the rules as agreed to at the meeting with the Senior Surgeon & San' Com'. It may be typed with half margin.

29/11

Bring up with revised draft

14. 11. 12

Please get it typed

13-11-12

3 copies typed & sealed.

To Typing Section

12/11

NOTE—Contn. sheet.

GPB—65,000—17-8-12.

General and Revenue Secretariat.

Confile No. 17 of 1912-13

Serial No.

Typed draft submitted

Left with Kindly Hon Draft can be sent after submission

16.11.12

See 4)

SPM 16.11.12

29. Draft of rules for relating to the Constitution & functions of District & Central Sanitary Boards to be submitted for approval & issue orders.

2nd Counsel

7/12 SM 7.12.12

1st Cr)

SPM 28.12.

30. The rules are all right as far as they go and may be adopted.

31. The work of these boards as herein conceived is chiefly (or solely) concerned with giving advice on matters of the works, undertaken by the Mil or Local boards.

32 The only matter of initiation left to these Boards seem

NOTE—Contn. sheet.

GPB—65,000—17-9-12.

Serial No.

to be concerned with 'works' as given in Rule 11. May not the scope of this proviso be enlarged by including ~~such matters as~~ general measures of sanitary improvement somewhat as follows:

"Any member may also bring before the Board suggestions concerning general measures of sanitary improvement such as the enactment or amendment of suitable laws or ~~bye-laws~~ rules and the better enforcement of such laws or rules.

33. These questions shall also be discussed at the meetings of the Board and such resolutions as may be arrived at be submitted to the Govt or Govts Concerned."

34. A similar addition may be made to Rule 21.

35. Would it not be advisable to include 2 or 3 more

There additions may certainly be made with advantage

No objection

NOTE—Contn. sheet.

GPB—65,000—17-3-12.

. S. 12]

General and Revenue Secretariat.

Sec File No. 1/ of 1912-13

Serial No.

2nd Consultation

The Secy. will please peruse the remarks of me in the left margin of this sheet & bring up for discussion

12/3/13

The Secy. said that he had obtained permission to submit this file on the 15th after the return of the Governor from Bangalore

15/3

The Secy. Attention is invited to the note on the marginal remarks of the Secy.

This may be submitted immediately after the 2nd consultation's return to Bangalore so that I may personally take this file for discussion as desired above

6/3

Submitted to Secy

9.6.13

10/6/13

NOTE—Contn. sheet.

GPB—65,000—17-1

Rules I. II & III.

These may be inserted as # new rules after rule 39 and the present rule 40 of the L.B. Rules may be amended as follows:-

The District Board may from time to time appoint other Committees also, composed of any persons, - - - - x x x x x.

I Every District Board shall appoint a Committee which shall be Called "The Sanitation Committee" and which shall Consist of not more than four Non-official members of the Board elected from among themselves and the following ex-officio members:-

1. The Deputy Commissioner - Chairman.
2. The District Sanitary Officer - The Secretary
3. The Executive Engineer
4. The District Medical Officer

II(a) The rules laid down in rules 23(1); 24; 27; 29; 30 & 34 Supra shall mutatis mutandis apply to the conduct of the business of the Committee.

(b) It shall be a standing instruction to the Committee that they shall ordinarily meet a few days before the date fixed for each District Board meeting.

(c) The President or any member of the Central Sanitary Board may of his own accord or at the request of the committee attend any meeting of the Committee and take part in its discussions.

III. It shall be the duty of the committee to advise the District Board on the Sanitary aspect of all Schemes for Sanitary improvements which may be referred to them and also to systematically survey the Sanitary needs of the local area under the jurisdiction of the District Board.

IV (a) Provided that ~~no~~ Sanitary work costing above Rs 100 and below Rs 1000 shall be undertaken by any Local Fund Board without the previous approval of the ~~committee~~ on the Sanitary aspect of it. Minor Sanitary works costing Rs 100 and less but involving no new construction need be referred to the committee.

This may be inserted after the present rule 90.

If the Sanitary work is likely to cost more than Rs 1000 and less than Rs 5000, the estimate shall after approval by the Board in Consultation with the Committee be sent to the Sanitary Engineer for Scrutiny before Submission for the sanction of the Competent authority.

Estimates costing Rs 5000 and above, shall be forwarded to the Central Sanitary Board for Consideration before Submission to Govt for Sanction:

Provided also that any member of the Committee may inspect Sanitary works during execution and any Observation or Suggestion that the committee on the report of the Visiting members Communicates to the District Board thro: the Secretary shall be given effect to as far as possible, unless there is good cause for not doing so and a resolution to that effect is recorded by the D.H.

NOTE The term Sanitary work includes

(a) The construction of Hospitals, Dispensaries, Markets, Slaughter Houses, Latrines, Incinerators Urinals, Cesspools and Cattle pounds.

(b) Works relating to town improvement such as Extensions, formation or removal of villages, diversions of roads within Unions and Villages.

(c) Works relating to water supply

(d) Works relating to Drainage

(e) New Constructions including public buildings intended for the accommodation, regularly or periodically, of large numbers of people such as schools, public halls, Village Chowadies, musafirkhanas and Rest-houses etc.

V. The Secretary to the Sanitation Committee shall maintain a register of the sanitary needs of the District which require attention immediately or in the near future, entered in the order of their urgency.

The Secretary to the Sanitation Committee shall, from that register, furnish to the District Board before the 1st of January every year, a list of Sanitary works requiring execution in the next official year.

This may be inserted as an addition after the present rule 127.

(18

Rules regulating the constitution & functions of the Sanitary Boards in Mysore.

I District Sanitary Boards.

1. The District Sanitary Board shall consist of ~~six members, viz.:-~~

(1) The Deputy Commissioner & President of the District Board (President).

(2) The District Engineer.

(3) The District Medical Officer,

(4) The District Sanitary Officer (Secretary).

(5 & 6). ~~Two~~ Municipal or ~~Local Fund~~ District Board members (non-official members) nominated by the Deputy Commissioner -- and approved of by Government.

Note:- In Districts where the Medical & Sanitary duties are combined in one officer, the District Medical & Sanitary Officer ~~shall be~~ the Secretary.

2. The two non-official members shall hold their seats on the Board so long as they continue to be members of the Municipal or ~~Local Fund~~ District Board, as the case may be.

3. It shall be the duty of the District Sanitary

(17

Sanitary Board to advise Municipal and District Boards in regard to all schemes for sanitary improvement which may be -- under the consideration of such Boards.)

4. No sanitary work shall be undertaken by any Local (Board or Municipal Council) without the ~~prior~~ approval of the Sanitary Board.

The term "Sanitary work" includes-

(a) construction of Hospitals, Dispensaries, markets, slaughter-houses, latrines, incinerators, urinals, cess-pools

(b) works relating to town improvement - such as Extensions, formation or removal of villages, diversions of roads, within Municipal limits or Unions;

(c) works relating to water-supply;

(d) works relating to drainage;

(e) new constructions including public buildings intended for the accommodation, regularly or periodically, of large numbers of people, such as schools, public Halls, &c.

~~Proviso:-~~ Minor sanitary works, such as

repairs

repairs to drains etc and other works involv-
-ing no new construction, if the matter
is urgent and if the cost is under Rs.
100/- need not come up before the Dis-
trict Sanitary Board.

5. Estimates for all Sanitary works,
whether urban or rural, costing Rs.1000/-
and under shall be placed before the --
District Sanitary Board for opinion.
After consideration and approval by the
District Sanitary Board, the estimates
shall be sanctioned by the proper autho-
rity and then referred to the District
or Municipal Board for execution. If the
amount of the estimate exceeds Rs.1000/-
and does not exceed Rs.5000/- it shall
be sent to the Sanitary Engineer for --
professional scrutiny before it is for-
warded for the sanction of the competent
authority, i.e., Government in the Local
Fund or the Public Works Department.

6. Estimates costing Rs.5000/- and --
above shall be forwarded to the Central
Sanitary Board for consideration and

submission

(21

submission to Government.

The limits of Rs.1000/- and Rs. 5000/- laid down in this and the preceding rule are exclusive of the cost of site.

7. After an estimate has been sanctioned by the District or Municipal - Board or by the Chief Engineer or by Government, as the case may require, the District Sanitary Board shall have no control over execution of the works, but it shall be open to the Board to - make proposals as to any modifications which it considers desirable from a sanitary point of view. These proposals shall be taken into consideration by the District or Municipal Board and be given effect to as far as possible; provided that, when the District or Municipal Board is unable to accept the proposals, the procedure prescribed in rule 10 shall be followed.

8. All administrative operations such as acquisition of property and services

22

of notices shall be left entirely to the control of the District or Municipal --- Board concerned.

9. If the District Sanitary Board does not approve of the estimate referred to it for consideration, it may either ---- cause the estimate to be revised by the Engineering member, or it may return it for revision to the local body concerned.

10. If the District Board or a Municipal Council or other authority objects for financial or other reasons to adopt a -- design or an estimate approved or modified by the Sanitary Board, it shall refer the matter to Government for orders through the Sanitary Commissioner.

11. It shall be the duty of the District Sanitary Officer as Secretary of the Sani -tary Board to bring, from time to time, to the notice of the Board, cases where the need of water-supply or drainage schemes is specially indicated. Where such needs are recognised by the Board, they will be included in a register of schemes which

(25

which require attention immediately or in the near future. The register will include all works requiring attention and will enable the Board to decide as to the order of urgency in which the various --- schemes are to be taken up, due regard -- being had to the money available for expenditure. A list of such schemes shall be forwarded to the President of the District or Municipal Board every year at - least one month previous to the meeting of the District or Municipal Board at --- which the Budget for the coming year is to be discussed, in order that the Board may consider what allotments can be made for the works.

Note:- The list should be descriptive and should contain ~~&&&&&&~~ such items of information as will enable the District or Municipal Board to decide whether the -- schemes are such as will warrant their inclusion in the Budget Estimate. In --- every case, the approximate cost should be stated.

Should the Engineer also state the approximate cost even though it be approximate?

12.

Vide Rule 12(1)(g)

12. Subjects submitted for the consideration of the Sanitary Board shall be considered either in meeting or by circulation of papers.

13. The President may call a meeting of the Board whenever he considers it necessary, and shall do so on the ~~request~~ requisition in writing of 2 members of the Board.

14. Notice shall be given at least 7 --- days previous to the date of the proposed meeting.

15. The President or any member or members of the Central Sanitary Board may, of their own accord, or at the request of the District Sanitary Board, attend any meeting of the District Sanitary Board and take active part in its discussions.

16. The proceedings of the Board shall be in the form of resolutions. Every resolution passed or decision arrived at by the Board on any matter taken up for consideration shall be recorded in a minute book to be kept for the purpose by the -- Secretary, or in his absence, by such member as takes his place and shall be sign-

(25

signed by the President or the member who presides at the meeting.

17. The Secretary shall have the custody of all the proceedings and records of the Board.

18. Should there be a difference of -- opinion among the members of the Board, the decision of the majority shall prevail. But any member may record a minute of dissent and may require that the same be attached to the copy of the resolution passed by the Board.

II Central Sanitary Board.

19. The Central Sanitary Board shall consist of five members, viz.,

(1) The Sanitary Commissioner (President).

(2) The Revenue Commissioner.

(3) The Chief Engineer.

(4) The Deputy Sanitary Commissioner (Secretary).

(5) The Sanitary Engineer.

20. It shall be the duty of the Central Sanitary Board to advise on all -- schemes for sanitary improvement costing Rs.5000/- and above that may be referred to

(26

to it for consideration by (the President any local au
of a District or Local Board) (including
the City Improvement Trust Board & the
Kolar Gold Fields Sanitary Board) or by
the Chief Engineer or by Government.

24. It shall also be its duty to give
advice generally on all Sanitary matters
of immediate practical interest, that may
be referred to it for opinion.

25. The Board shall ordinarily transact
business by circulating papers but the -
President may convene a meeting at any
time for discussing important matters.

26. Members shall not keep the papers
for more than a week. As a general rule,
no project is to be ~~for more~~ before the
Board for more than two months. Should
a longer period be found necessary, the
fact should be made the subject of a spe
-cial report to Government by the Sani-
tary Commissioner.

27. The President may through the Sec-
retary call for such information from --

local

local bodies and Government officers as may be necessary for the furtherance of the business before the Board. Such information shall be called for by letter and not in the form of proceedings.

25. The Sanitary Commissioner and Deputy Sanitary Commissioner may correspond direct with the Sanitary Engineer on all minor matters and may consult informally ~~each other~~ as often as necessary, but -- communications on important matters shal pass through the Chief Engineer, or copies sent to him ~~even~~ if they are not-- addressed to him.

26. All requisitions for projects shall be addressed by the Sanitary Commissioner to the Chief Engineer and not direct to the Sanitary Engineer.

27. The Secretary shall summarise the opinion of the Board and the proceedings shall be recorded in the form of resolutions which will be signed by the President.

28. All resolutions shall be published in the Mysore Gazette as soon,after they

they are passed, as possible.

29. All new or revised projects sent up by the Board of Trustees for the City -- Improvement, Mysore, shall be carefully scrutinised and checked in the Chief -- Engineer's Office in respect of their -- Engineering features and then placed before the Central Sanitary Board for approval. After approval, they shall be forwarded to Government for sanction through the Chief Engineer.

30. In the event of a difference of opinion among the members of the Board, the decision of the majority shall prevail. But any member may record a minute of -- dissent and may require that the same be submitted with a copy of the resolution to which it relates, for the orders of -- Government.

31. The Presidents of the District and Municipal Boards shall, not later than 31st January every year, furnish information to the Central Sanitary Board as to the progress made in the execution of

of

(29)

of any estimate on which the Central or District Sanitary Board has ~~arrived~~ advised in the previous year, together with explanatory remarks in case of delay or failure to carry out any of the estimates. Such statement shall be incorporated by the Sanitary Commissioner in the Annual Sanitary Report submitted to Government.

32. The Sanitary Engineer shall through the Chief Engineer furnish a similar report to the Central Sanitary Board in respect of the estimates falling under his jurisdiction.

12/3/15

Offg. Secretary to Government.

S.R.N.

16/11/12

DIARY No. 382

1912-1913
SECTION: Sanitary
No. 219
FILE No. 17-12 ENC. one file
SERIAL No. 1

DEPARTMENT OF PUBLIC HEALTH IN MYSORE.

OFFICE OF THE SANITARY COMMISSIONER
WITH THE GOVT. OF MYSORE,

Bangalore, dated the 15th July 1912.

From

P.S. Achyuta Rao Esq.,
Sanitary Commissioner with the
Government of H. H. the Maharajah
of Mysore, BANGALORE.

To

K.R. Srinivasa Iyengar Esq., M.A.,
Secretary to the Government of
His Highness the Maharajah of Mysore,
General and Revenue Departments,
BANGALORE

SIR,

With reference to the correspondence ending with my letter No. 5245 dated the 31st May 1909 and in continuation of my Un-official note dated the 4th Sept. 1911, I have the honor to forward the accompanying draft rules relating to the constitution and functions of the District and Central Sanitary Boards, for the consideration and approval of Government. I have in the un-official note referred to urged the formation of the District Sanitary Boards as early as possible. To what has been already stated both by Col. Smyth (vide letter No. 722 dated the 13th November 1908) and by myself as to the necessity for such Boards there is hardly anything left to add. The District Sanitary Board is intended to afford opportunities for a detailed discussion of the various aspects involved in a Sanitary Scheme, for which the usual methods of official routine do not give sufficient scope. It would be purely an

DEPARTMENT OF PUBLIC HEALTH IN MYSORE.

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From

THE SANITARY COMMISSIONER
IN MYSORE, BANGALORE.

To

THE SECRETARY TO GOVT.,
GEN. & REV. DEPTTS,
BANGALORE.

Dated. 15 JUL 1912

Despatched

Received

General No. 219

No.

Enclosure No. 1 file

SUBJECT

Submitting Draft Rules relating to the constitution and functions of the Sanitary Boards in Mysore.

an advisory body exercising no executive control and its functions would not therefore overlap those of the District and Municipal Boards. The essential characteristic governs also the question of the control of funds, - the only condition which, I think, it is necessary to lay down being that all expenditure in connection with sanitation should be incurred in consultation with the District Sanitary Board whose duty it will be to advise the District and Municipal Boards (1) on the sanitary requirements in rural and Municipal areas and (2) as to the allotment which it thinks desirable should be made from out of the District and Municipal Budgets towards San. But for this slight modification the control hitherto exercised by the District and Municipal Boards in regard to funds relating to sanitation remains unaffected.

2. The question of control of Sanitary Inspectors discussed in para 5 of the letter under reference does not seem to me to be one in any way connected with the working of the Sanitary Boards. It formed the subject of a separate recommendation to Government who in their Order No. 3447-57 Sany. 150-10-2 dated the 8th November 1911 have approved, with certain modifications, the rules proposed by the Sanitary Commissioner defining the status of officers and subordinates of the Public Health Department in the several Districts of the Province.

3. A copy of letter No. 1288 dated the 6th June 1912, together with copies of enclosures, from the President of the District and Municipal Boards, Kolar District is forwarded for the information of Government.

I have the honor to be,
Sir,
Your most obedient servant,

J. J. Acharya

Sanitary Commissioner.

P.H.

Rules regulating the constitution
and functions of the Sanitary Boards in Mysore.

DISTRICT SANITARY BOARDS.

1. The District Sanitary Board shall consist of six members viz:-

(1) The Deputy Commissioner and President of the District Board.

(2) The District Engineer

(3) The District Medical Officer

(4) The District Sanitary Officer

(5) & (6) Two Municipal or Local Fund Board members (non-official members).

2. The Deputy Commissioner shall be the President of the Board and the District Sanitary Officer its Secretary.

Note:- In Districts where the Medical and Sanitary duties are combined in one officer the District Medical and Sanitary Officer shall be the Secretary.

3. The two non-official members shall be nominated by the Deputy Commissioner and the nomination approved by Government and notified in the Mysore Gazette. They shall hold office as such members of the Board, as long as they continue to be members of the M. & Local Fund Board, as the case may be.

4. It shall be the duty of the District Sanitary Board to advise Municipal and District Boards in regard to all schemes for sanitary improvement which

which may be under the consideration of such Boards.

5. No Sanitary work shall be undertaken by any Local Board or Municipal Council without the prior approval of the Sanitary Board.

Explanation:- The term ' sanitary work ' includes (a) Construction of Hospitals, Dispensaries, markets, slaughter-houses, latrines, incinerators, urinals, cess-pools (b) works relating to water supply (c) works relating to drainage (d) works relating to town improvement such as extensions, formation or removal of villages, diversions of roads within Municipal limits or unions (e) new constructions including public buildings intended for the accomodation regularly or periodically of large numbers of people such as schools, public halls etc.

Proviso:- Provided that minor sanitary works such as ' repairs to drains ' etc involving no new construction, if the matter is clearly emergent and if the cost is under Rs. 50/-, need not come up before the District Sanitary Board .

6. In matters relating to the selection of new sites for the formation, extension or removal of a village in the interests of sanitation, the District Sanitary Officer shall be consulted and his opinion obtained before any action is taken. Such opinion shall be furnished by the District Sanitary Officer with the least possible delay and in no case later than one month from date of receipt of requisition.

7. Estimates for all sanitary works whether urban or rural costing Rs. 1000/- and under shall after consideration and approval by the District Sanitary Board be referred to the District or Municipal Board for execution. If the amount of the estimate

estimate exceeds Rs. 1000/- and does not exceed Rs. 5000/- it shall be forwarded for the professional scrutiny of the Sanitary Engineer before it is forwarded for the sanction of the competent authority: i-e Government in the Local Fund or the Public Works Department.

8. Estimates costing Rs. 5000/- and above shall be forwarded to the Central Sanitary Board for consideration and submission to Government.

Explanation:- The limits of Rs. 1000/- and 5000/- laid down in this and the preceding rule are exclusive of the cost of site.

9. After an estimate has been sanctioned by the District or Municipal Board or by the Chief Engineer or by Government as the case may require, the District Sanitary Board shall have no control over execution of the works, but it shall be open to the Board to make proposals as to any modifications which it considers desirable from a sanitary point of view.

10. All administrative operations such as acquisition of property and service of notices shall be left entirely to the control of the District or Municipal Board concerned.

11. If the District Sanitary Board does not approve of the estimate referred to it for consideration it may either cause the estimate to be revised by the Engineering member or it may return it for revision to the local body concerned.

12. If the District Sanitary Board or a Municipal Council or other authority objects for financial or other reasons to adopt a design or an estimate

estimate approved or modified by the Sanitary Board it shall refer the matter to Government for orders through the Sanitary Commissioner.

13. It shall be the duty of the District Sanitar Officer as Secretary of the Sanitary Board to bring from time to time to the notice of the Board cases where the need of water supply or drainage schemes is specially indicated. Where such needs are recognise by the Board they will be included in a register of schemes which require attention immediately or in the near future. The register will record a field of work requiring attention and will enable the Board to decide as to the order of urgency in which the various schemes are to be taken up, due regard being had to the money available for expenditure. A list of such schemes shall be forwarded to the President of the District or Municipal Board every year at leas one month previous to the meeting of the District or Municipal Board at which the budget for the coming year is to be discussed, in order that the Board may consider what allotments can be made for the works.

Note:- The list should be descriptive and should contain such items of information as will enab the District or Municipal Board to decide whether the schemes are such as will warrant their inclusion in the Budget estimate. In every case the approxima cost should be stated.

14 11. Subjects submitted for the consideration of the Sanitary Board shall be considered either in meeting or by circulation of papers.

15. The President may call a meeting of the Board whenever he considers it necessary, and shall do so on the request in writing of 2 members of

of the Board.

16. Notice shall be given at least 7 days previous to the date of the proposed meeting.

17. The President or any member or members of the Central Sanitary Board may of their own accord, or at the request of the District Sanitary Board attend any meeting of the Board and take active part in its discussions.

18. The proceedings of the Board shall be in the form of resolutions. Every resolution passed or decision arrived at by the Board on any matter taken up for consideration shall be recorded in a minute book to be kept for the purpose by the Secretary or in his absence, by such member as takes his place and shall be signed by the President or the member who presides at the meeting.

19. The Secretary shall have the custody of all the proceedings and records of the Board.

20. Should there be a difference of opinion among the members of the Board the decision of the majority shall prevail. But any member may record a minute of dissent and may require that the same be attached to the copy of the resolution so passed.

CENTRAL SANITARY BOARD.

21. The Central Sanitary Board shall consist of five members viz:-

(1) Sanitary Commissioner,

(2) Revenue Commissioner,

(3) Chief Engineer,

(4) Deputy Sanitary Commissioner,

& (5) Sanitary Engineer.

22. The Sanitary Commissioner shall be the President of the Board and the Deputy Sanitary Commissioner its Secretary.

23. It shall be the duty of the Central Sanitary Board to advise on all schemes for sanitary improvement costing Rs. 5000/- and above that may be referred to it for consideration by the President of a District or Local Board (including the City Improvement Trust Board) or by the Chief Engineer or by Government.

of the 1917 Sanitary Board)

24. It shall also be its duty to give advice generally on all sanitary matters of immediate practical interest, that may be referred to it for opinion.

25. The Board shall ordinarily transact business by circulating papers but the President may convene a meeting at any time for discussing important matters.

26. Members shall not keep the papers for more than a week. As a general rule no project is to be before the Board for more than two months. Should a longer period be found necessary the fact should be made the subject of a special report to Government by the Sanitary Commissioner.

27. The President may through the Secretary call for such information from local bodies and Government officers as may be necessary for the furtherance of the business before the Board. Such information shall be called for by letter and not in the form of proceedings.

vide Govt. pro. No 678-9 Fin 172-07 Rules 22.7.08)

28. The Sanitary Commissioner and Deputy Sanitary Commissioner may correspond direct with the Sanitary

Sanitary Engineer on all minor matters and may consult informally each other as often as necessary but communications on important matters shall pass through the Chief Engineer, or copies sent to him even if they are not addressed to him.

29. All requisitions for projects shall be addressed by the Sanitary Commissioner to the Chief Engineer and not direct to the Sanitary Engineer.

30. The Secretary shall summarise the opinion o the Board and the proce dings shall be recorded in the form of resolutions which will be signed by the President.

31. All resolutions shall be published in the Mysore Gazette as soon after they are passed as possible.

32. All new or revised projects sent up by the Board of Trustees for the City Improvement, Mysore, shall be carefully scrutinized and checked in the Chief Engineer's Office in respect of their Engineering features and then placed before the Central Sanitary Board for approval. After approva they shall be forwarded to Government for sanction through the Chief Engineer.

33. In the event of a difference of opinion among the members of the Board the decision of the majority shall prevail. But any member may record minute of dissent and may require that the same be submitted with a copy of the resolution to which it relates for the orders of Government.

34. The Presidents of the District and Municipal Boards shall, not later than 31st January every year furnish information to the Central Sanitary Board as

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as to the progress made in the execution of any estimate on which the Central or District Sanitary Board has advised in the previous year together with explanatory remarks in case of delay or failure to carry out any of the estimates. Such statement shall be incorporated by the Sanitary Commissioner in the annual Sanitary Report submitted to Government.

35. The Sanitary Engineer shall through the Chief Engineer furnish a similar report to the Central Sanitary Board in respect of the estimates falling under his jurisdiction.

for Sanitary Commissioner.

P.H.

C11

Letter No. 1288 dated 6/8-6-1912 from the President, Dist. & Munl. Boards, Kolar District to the Sanitary Commissioner in Mysore.

With reference to your docket No. 3626 dated the 20th February 1912, I have the honor to forward herewith the draft rules anent the duties and powers to be delegated to the District Sanitary Board, framed by the Sub Committee consisting of the marginally noted officers and non-official gentlemen.

1. The District Medical Officer.
2. The Executive Engineer.
3. The District Sanitary Officer.
4. Mr. Peer Navaz Khan.
5. Venkata Reddi.

The matter was duly placed before the District Board meeting held on the 11th May 1912 and after a lengthy discussion, the Board have approved of the rules being recommended to you for being given effect to, with the sanction of Government. I herewith enclose an extract of their resolution for your kind perusal.

" Copy "

J. J. Cunningham

Sanitary Commissioner.

P.H.

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Proceedings of the meeting of the Kolar District Board, held on Saturday the 11th May 1912.

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x x x x x

x x x x x x

x x x x x

2. Read draft rules regarding the powers and duties to be delegated to the District Sanitary Board and resolved that the same may be sent up to the Sanitary Commissioner in Mysore for ~~information.~~ sanction.

x x x x x

x x x x x x

x x x x x

" Extract "

J. J. Campbell

Sanitary Commissioner.

P.H.

C14

meetings of the Board.

5. Sanitary improvements and works shall be as:

Classification of Sanitary works.

1. Petty, 2. Minor and 3 Major. Petty works shall include undertakings costing Rs. 50/- and below. Minor works shall include undertakings above Rs. 50/- and up to Rs. 1000 Major works shall include undertakings involving an expenditure of over Rs. 1000/-.

6. Schemes for Sanitary Works and improvements may be submitted to the

Bodies which can bring schemes before the Board for ~~opening~~ opinion.

District Sanitary Board by

1. Unions
2. Municipalities
3. Taluk Boards
4. District Board
5. Any official or Tax-payer.

7. Every year the District Sanitary Board will consider all such schemes, draw up a programme of work according to the necessity and emergency of the schemes so considered and submit proposals for the expenditure of Budget allotment, retaining a portion for unforeseen works which have to be carried out during the year.

Programme of work.

8. A supplemental programme shall be prepared, if necessary, providing for any modifications, or abandonment of any scheme or undertaking a fresh scheme which the Board decide advisable on further consideration during the financial year then current.

Supplemental programme.

9. Plans and estimates for all major works shall be undertaken by the Central Sanitary Board.

Who will undertake Major, Minor and petty Sanitary works?

Minor Sanitary works with the advice of the Dist. Sanitary Board shall be under-taken by the District Board and Municipalities which shall prepare plans and estimates and supervise execution of work.

When any single Minor Sanitary work is estimated to cost over Rs. 500/- the plans and estimates passed by the District Sanitary Board shall before execution of the work be approved by the Central Sanitary Board.

Petty Sanitary works shall be undertaken and executed by the Taluk or District Board and by Municipalities.

10. All plans and estimates for Minor Sanitary works shall be submitted to the District Sanitary Board for approval before execution

Minor Sanitary works and the Board.

11. The District Sanitary Board shall have power to approve, alter, modify or , cancel, Bye-laws relating to Sanitation, prepared by Municipalities and the District Board before submitting such bye-laws to the Government for sanction.

Bye-laws relating to Sanitation and the Board.

12. Local Fund Boards and Municipalities shall allot every year as much funds as are available for sanitation, in consul-tation with the District Sanitary Board, for the execution of Sanitary Schemes and works kept back for want of funds.

Funds for Sanitary Works.

13. All correspondence addressed to the District Sanitary Board shall be forwarded to the Secretary and all proceedings of that Board shall be issued under the signature of that officer. All correspondence affecting sanitary matters in areas under the charges of the District Board and Municipal shall be addressed by these bodies through the Secretary, District Sanitary Board, to the President of the Board.

The Secretary and his works.

14. The District Sanitary Board shall furnish an annual report of their proceedings, giving statements in detail of all sanitary works considered by them and of those that were executed during the year for which the report is made.

Annual Reports of the Board.

DRAFT BYE-LAWS FOR THE CONDUCT OF BUSINESS.

1. The District Sanitary Board will meet for transaction of business not less than four times in the year with an interval not exceeding four months between any two meetings, and shall also meet at other times as often as a meeting shall be called for by the President.

Number of meetings in a year.

2. The Secretary under instructions from the President or on requisition from three members of the Board shall at any time convene a special meeting, giving a notice of at least eight days previous to the day of such meeting specifying the time and place at which and the purpose for which it is to be held.

Special meetings.

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3. In cases of emergency when it is not possible to call for a special meeting, the Secretary under instructions from the President may circulate the papers among members and obtain their opinion.

What can be done in cases of emergency when no meeting can be called for?

4. At every meeting the President or in his absence one of the members present shall preside.

President of a meeting.

5. No business shall be considered to have been transacted at a meeting unless at least three members are present of whom one should be a Sanitary member and one a non-official member.

Q u o r u m .

6. If at the time appointed for a meeting or within half an hour thereafter the quorum is not present the President or the presiding member may adjourn the meeting to a future date.

When the quorum is not present.

7. All questions which come before the meeting shall be decided by a majority; and in every case of equality of votes, the President or the presiding member shall have a second or a casting vote.

Decision by a majority.

8. Minutes of the Resolutions of the Board passed at each meeting shall be drawn up and entered in a book to be kept for that purpose and shall be signed by the President or the member who presided at the meeting.

Minutes of the Resolutions to be recorded.

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9. A copy of the minutes of the Resolutions of each meeting shall be transmitted to

To whom should a copy of the " Minutes " be sent.

(1) The Secretary, Central Sanitary Board for publication in the Mysore Gazette.

(2) The Presidents of Municipalities, Taluk or District Boards ~~from~~ by whom the subjects were brought before the Board for opinion.

10. The Secretary shall have the custody of the proceedings and records of the Board.

Custody of the records.

11. The resolutions of the Board shall be carried into effect by the President who is vested with the entire executive power.

Executive power vested in the P r e s i d e n t ..

12. It shall be lawful for the President in cases of emergency to direct the execution of any work which in his opinion is necessary for the service or the safety of the public, provided that ~~each~~ such procedure is reported at the next meeting of the Board.

President's powers in emergencies.

13. The date, time and place of the next meeting shall be fixed at each ordinary meeting.

Next meeting.

for ~~Sanitary~~ Commissioner.

P.H.